

June 20, 2024

Dear Parents and Guardians,

We hope this letter finds you well. We are excited to introduce ourselves as the coordinators of the Extended Care program at ISA. My name is Heather Reynolds, and I am thrilled to be working alongside my colleague, Kinsey Smith, to provide your children with an enriching and structured after-school experience.

Our Extended Care program has been designed to cater to the diverse needs and interests of students across different grade levels. We are excited to welcome students from Early School, Lower School, and Middle School. Students are split into three classrooms: PK 1-2, PK 3-4, and Kindergarten-8th grade. This diversity allows us to offer a variety of engaging activities tailored to each age group.

For the Lower and Middle school students, the first hour will be dedicated to Homework Club, as we saw great success with it from last year. To keep an academic and educational environment for the first hour, Kindergarten-2nd grade students will receive additional materials that are aligned with their curriculum to reinforce their learning. When homework is completed, students can engage in activities that will foster their discipline, creativity, and collaboration skills.

A major emphasis of our program is on literacy development. We believe that strong literacy skills are fundamental for academic success and personal growth. To foster this, we have incorporated dedicated time for silent reading and literacy-focused activities.

We understand that our Early School students have unique developmental needs. Our program for these young learners focuses on cultivating essential skills including fine and gross motor skills, literacy, and emotional learning. Our beloved Spanish PK teacher, Edlin, has curated wonderful activities that align with these goals.

For students who have signed up for specific activities, the first hour will be dedicated to these activities, allowing them to explore their interests and talents in a structured setting.

After these activities, students will have a well-deserved snack provided by our program. Following the snack, there will be a thirty-minute recess period held outside, weather permitting. This time gives students the opportunity to engage in active play, socialize, and recharge before the end of the day.

On Fridays, we have a special treat in store for our K-8 students – movie days! Students will gather to watch a G-rated film together, promoting a sense of community and relaxation as

they unwind from the week. For our PreK students, their routine will not change, as we do not have screen time for our early school students.

We are committed to providing a safe and nurturing environment for your children during their time in Extended Care. It is our goal to complement the work they do during regular school hours and provide meaningful extensions that resonate with their interests and learning needs.

We will be sharing a monthly communication outlining some of the highlights from the Extended Care program. If you have any questions or specific concerns about the program, please don't hesitate to reach out to either of us. We are here to ensure that your child's experience in Extended Care is positive, engaging, and beneficial.

Thank you for entrusting us with your child's after-school hours. We look forward to an exciting year of growth, learning, and fun!

Warm regards,

Heather Reynolds and Kinsey Smith
Extended Care Coordinators